

RESUME

01.27.17

Shania K. Phillips

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RR. 3 Box 2390 Stilwell, OK 74960

Education

Oklahoma State University

In Progress| BS- Agricultural Sciences and Natural Resources, GPA: 2.9

Grad Date: May 2017

Stillwater, OK

Connors State College

In Progress| AAS-Agricultural Education

Grad Date: May 2017

Warner, OK

OSU-IT

April 25, 2014| AAS-Office Information Systems Technology

Okmulgee, OK

Indian Capital Technology Center

May 17, 2012| Administrative Assistant-Certificate of Training

Stilwell, OK

Stilwell High School

May 17, 2012| Diploma

Stilwell, OK

Experience

Cowboy Call Center Oklahoma State Foundation | 400 S Monroe St, Stillwater, OK 74074

Caller 8/18/14 – 3/5/15

Lead Caller 3/5/15 – 8/16/15

Supervisor 8/16/15- Present

- Updated alumni and friend's information while increasing alumni enthusiasm and financial support toward their alma mater.
- Answered any questions or concerns about OSU

Cherokee Nation Natural Resources | PO Box 948**Tahlequah, OK 74465****Internship 06/01/15-07/31/15**

- Worked with management overseeing different projects.
- Administrative Assistant work.

Connors State College | 700 College RD. Warner, OK 74469**Work Study 08/18/12-05/09/14**

- Organized Student events
- Assisted in campus activities

Summary of Experiences & Qualifications

- 4-H Show Team 2003-2008
- 4-H 2004-2012
- FFA Shooting Sports Team 2008-2010
- FFA Show Team 2008-2012
- High School FFA 2008-2012
- Livestock Judging Team 2008-2012
- Cattle Grading Team (4-H & FFA) 2009-2012
- BPA Indian Capital Tech. Center 2010-2012
- FFA Archery Team 2010-2012
- O.J.T. Adair County OSU Ext. Office Fall 2011
- Aggie Club 2012-2014
- Campus Student Activities 2012-2014
- College Shooting Sports Team 2012-2014
- A.C.T. 2013-2014
- Pre-Clinical @ Cushing, OK HS
- National Alpha Tau Alpha (2015) 2015-2017
- OCCW 2014-2017
- Phi Lambda New Member Educator Fall 2016
- Phi Lambda Prayer Group Leader 2016-2017
- Student Teaching @ Canadian HS Spring 2017

Career Achievements

- Who's Who Award
- 4-H Oklahoma State Key Club Award
- 4-H County Hall of Fame Award
- 4-H County VP 3 Yrs.
- 4-H County President 1 Yr.
- Outstanding Agriculture Education Student Spring Semester Connors State College
- Student of Today Flint Masonic Lodge Award
- Master of Beef Advocacy Certified

- BQA Certified in nine courses
- Raised over \$80,000 for the Oklahoma State University Foundation.
- Scored 245 on OSAT-AGED
- Scored 256 on OGET

References

Rhonda Anderson

Owner of Anderson Gas & Propane Inc.

Office: 1(479)789-2805

Cell: 1(479)530-5520

Marty Green

Extension Educator/County Extension Director/

Agriculture/ 4-H Youth Director

Office: (918)696-2253

E-Mail: marty.green@okstate.edu

Kathy Franklin

Assistant Director of Annual Giving, Call Center Management

Current Employer OSUF

Office: 405.385.0742

E-Mail: kfranklin@OSUgiving.com