Final Report:

Each intern must submit a double-spaced, three- to five-page document (not including a title page) that includes the following information:

✓ Internship job description
✓ Objectives and a progress report for each
✓ Number of hours worked
✓ Skills used to complete assigned tasks
✓ New skills learned from the internship
✓ Courses that were the most valuable for the internship
✓ What did you learn about the work environment in this field?
✓ Do you plan to pursue a career in this area following graduation?
✓ If you do not plan to pursue a career in this field, how you will use the experience gained from the internship?
✓ Please include any other ideas you have about your internship experience or the internship program in which you have participated.

Presentation

Your presentation to faculty and interested students will be scheduled through the agricultural communications undergraduate secretary's office. In general, the presentations will be scheduled during pre-finals week for fall and spring semesters and during the last week of the eight-week session in summer.

Presentations should be 15 to 20 minutes in length with a PowerPoint to accompany your delivery. What information you include and how you present it is up to you. You can be creative or formal, as long as the audience knows more about your internship experience when you are finished.